This matrix is for Guidance only and only covers requirments at the validation stage. Site specific factors may require additional documentaiton.	Required															Required if within Mapped Zone and meet requirement										Development type specific requirements					
						When excavation (inc. basements or pools) are proposed	When a change in parking arrangements are proposed	When roof alterations are proposed	For Prior Approval and LDCs					BNG		Flood Zone 2, 3 and future flood risk zones		Is or adjacent to Listed Building, Conservation Area or Scheduled Monument.	Tree within falling distance or TPO/ Trees on mapping	Coastal Vulnerability Zone	Residential and commercial development in Poole	Main Town Centre use outside of the town centres		Nitrate / Phosphate Neutrality catchment area & proposes overnight accomodation		Minerals and Waste	Residential				
																											Net gain of 10 or more residential units.	10+ units PLUS arguing not viable to provide affordable housing -	If self build (for BNG) or net gain in residential units.		
	Application form	Ownership Certificates	Location Plan (1:250 or 1:2500)	Site Plan / Block Plan (1:200 or 1:500)	Existing and proposed elevations and floor plans	Ground levels and section plans (existing and proposed)	Car parking plan (existing and proposed)	Roof plans (existing and proposed)	Other plans and drawings// photographs to support application	Drainage details (unless just COU)	Correct fee	Design and Access Statement	Biodiversity Net Gain Statement)	if self build, completed self build form		Flood Risk Assessment	Sequential test unless meets exemptions	Heritage Statement	Arboricultural Impact Assessment	Complete Coastal Vulnerability Assessment, and Geotechnical	energy & resource statement	and if over 2,500m2 require impact assessment	Sequential test	Neutrient Neutrality statement	Completed relevant Neutrient Neutrality Calculator	Planning Statement	Affordable housing statement	Affordable housing viability statement, plus payment of assesssor fee	Draft S106/S111	land registry documents	agreement to pay legalfees
Householder	✓	✓	✓	✓	✓	✓	✓	✓			✓					✓	✓	✓	✓	✓											
Householder and listed building consent	✓	✓	✓	✓	✓	✓	✓	✓			✓	✓				✓	✓	✓	✓	✓											
Application for Planning Permission	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Planning permission & listed building consent for alterations, extension or demolition of a listed building	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Application for Listed Building Consent	✓	✓	✓	✓	✓	✓	✓	✓				✓						✓													
Application for planning permission and consent to display an advertisement.	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓						✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					
Application to display advertisement.	✓	✓	✓	✓	✓		✓		✓		✓							✓	✓	✓	✓	✓	✓	✓	✓	✓					
Outline Planning Permission	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Certificate of lawful development for an existing use or operation of activity (proposed)	✓	✓	✓	✓	✓				✓		✓																				
Certificate of lawful development for an existing use or operation of activity (Existing)	✓	✓	✓	✓					✓		✓																				
Approval of details reserved by condition	✓	✓							✓		✓																				
S.73 (removal or variation of condition following grant of planning permission)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		*																		
Non-material amendments	✓	✓							✓		✓																				
Prior Approval applications	✓	✓	✓						✓		✓					See individual application forms and the relevant Class in the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the requirements to be submitted within each specific prior notificaiton.															